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# We Are **HIRING** Join Our Team

Be a Part of Our Dynamic Team!

## Open Position

Risk and Internal Audit Officer ( 2 Posts)

### Key Responsibilities

- Evaluate the effectiveness of internal controls, ensure adherence to laws, regulations and company policies and check financial records for accuracy
- Prepare and present clear audit reports, communicate findings to management and audit committees and follow up on implemented recommendations
- Detect potential fraud, safeguard company assets and ensure compliance with laws and regulations
- Assess departmental systems, procedures and financial policies to ensure effective monitoring and control
- Lead annual audit planning and conduct audits in line with internal standards.
- Evaluate business processes for accuracy, efficiency and quality, recommending enhancements
- Identify, assess and manage organizational risks while maintaining up-to-date risk registers
- Prepare clear audit reports and communicate findings and best practices to senior management

### Key Skills

- Strong knowledge of internal auditing standards (IIA)
- Sound understanding of risk management and internal control frameworks (COSO, ISO 31000)
- Strong analytical and problem-solving abilities
- High integrity, independence and confidentiality
- Good report writing, presentation, and communication skills
- Proficient in Excel, accounting software, and audit tools
- Able to work effectively with minimal supervision

### Qualifications

- Bachelor's Degree in Accounting, Finance, Business Administration, Economics or related field
- Professional certification is an added advantage
- Minimum of 2-4 years of relevant experience in internal audit, risk management or external audit
- Experience in corporate, construction or public sector auditing will be an added advantage

Working Station: Dodoma & Elsewhere in Tanzania and Eastern Africa

Applications accompanied by professionally prepared CVs, copies of academic certificates along with Professional registration should be sent to: **Email: [recruitment@sihotech.co.tz](mailto:recruitment@sihotech.co.tz)**  
**Deadline: 16/12/2025**

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[www.sihotech.co.tz](http://www.sihotech.co.tz)

