
Internship Opportunity:

Information and Communications Technology

About us

The Institute of African Leadership for Sustainable Development, commonly known as UONGOZI Institute, is a regional leadership development hub operating under the Office of the President of the United Republic of Tanzania. Established in 2010 by the Governments of Tanzania and Finland, the Institute is dedicated to inspiring and equipping African leaders to deliver inclusive and sustainable solutions for their nations and the wider continent. Its two strategic pillars – leadership and sustainable development – are addressed through four main areas: executive education, policy dialogues, action-oriented research, and technical support.

Position Summary

The ICT Intern supports the provision of effective ICT solutions: hardware, software, and other ICT systems maintenance. The intern reports to the Senior ICT Officer.

Duties and responsibilities

- Respond to users' requests for service, troubleshoot, and assist in developing solutions.
- Troubleshoot hardware, software, and network issues, and assist in developing effective solutions to enhance user experience.
- Assist in installation, configuration, and updating of operating systems and software applications.
- Assist in monitoring backup systems and procedures for data security.
- Assist in maintaining inventory records and documentation for ICT equipment.

- Assist users in determining appropriate software solutions to meet needs.
- Assist in ICT infrastructure set-up.

Duration and Work Schedule

The selected intern will be engaged for up to one year, based on performance and the Institute's needs. Some assignments will involve travelling.

Who are we looking for?

- Bachelor's degree in Information Technology, Computer Science, or any other ICT-related field.
- Ability to multitask in a fast-paced environment.
- Strong verbal and written communication skills, both in English and Swahili.
- Volunteering experience is preferred, although not required.

How to Apply

Join us by submitting your application through recruitment@uongozi.or.tz with the subject line "ICT Intern" by **January 15, 2026, at 05:00 PM (EAT)**. The application should include a one-page motivational letter and a curriculum vitae with contact details of three referees (not more than 2 pages).

UONGOZI Institute is an equal-opportunity employer committed to strengthening the diversity of its workforce. Only shortlisted applicants will be contacted.