



## VACANT POSITIONS (INTERNAL & EXTERNAL)

06<sup>th</sup> January 2026

SBC Tanzania Limited is a well-established and progressing multinational company that supplies soft drinks products nationwide. We have plants in Dar es Salaam, Mwanza, Arusha and Mbeya. Currently our **Dar es Salaam Plant** seeks to urgently recruit qualified, experienced, and hands-on-skilled personnel to fill the following position:

**Job Position:** Production Officer (2)

**Reporting to:** Production Manager

**Location:** Dar es Salaam

### PRIMARY PURPOSE OF THE JOB

Supervises employees in a manufacturing: plans and assigns work, implements policies and procedures and recommends improvements in production methods, equipment, operating procedures and working conditions.

### Main Responsibilities:

- May be appointed to lead a line production.
- Enforce safety and sanitation regulations.
- Direct and coordinate the activities of employees engaged in the production such as quality inspectors, machine operators, and Fillers operators.
- Plan and achieve the target production volumes for the Line by properly planning the availability of syrup, ensure movement of empties and organize optimum manpower required.
- Read and analyze charts, work orders, production schedules, and other records and reports to determine production requirements and to evaluate current production estimates and outputs.
- Confer with other supervisors to coordinate operations and activities within or between departments.
- Plan and establish work schedules, assignments, and production sequences to meet production goals.
- Inspect materials, products, or equipment to detect defects or malfunctions.
- Demonstrate equipment operations and work and safety procedures to new employees or assign employees to experienced workers for training.
- Observe work and monitor gauges, dials, and other indicators to ensure that operators conform to production or processing standards.
- Implement HACCP for the plant.
- Implement the requirements for the AIBI audit.
- Responsible for achieving Quality Scores for the line in coordination with the QC Team for the respective line. To analyze and implement Corrective Action Plan immediately in case of any issues affecting the quality of the products.

### Key Performance Indicators (KPIs)

- Achievement of daily production – 58,000 ctns.
- Production and maintenance report – 100%
- To ensure production are within the std specifications 100%

### Entry Requirements:

#### Direct Entry

- Degree in Mechanical / Electrical Engineering, Food Science and Technology, Chemical Engineering or a related field
- At least 4 years working experience in similar responsibilities.

### Mode of Application:

Interested candidates with the required qualifications, experience, and attributes enlisted in the advert are required to submit their applications documents in a **single PDF file** to Human Resource Department, SBC Tanzania Limited through email: [sbctz-recruitment@sbctz.co.tz](mailto:sbc-recruitment@sbctz.co.tz) (indicate the position title in the subject line) fourteen (14) days from the date of this advertisement. Only shortlisted candidates will be contacted.

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Directors: Faysal El Khalil, Ziad El Khalil, Avinash Jha, Georges Kolakez, Paul Richards  
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**Job Position:** Quality Assurance Technician (2)  
**Reporting to:** Assistant Quality Control Manager  
**Location:** Dar es Salaam

#### PRIMARY PURPOSE OF THE JOB

Assist in testing and inspection of products at various stages of production process and compiles and evaluates statistical data to determine and maintain quality and reliability of products. Writes reports to validate or indicate deviations from the existing standards.

#### Main Responsibilities:

- Ensure Raw/Packaging materials are within specifications before receiving/accepting.
- Ensure bottle washer parameters are within required specifications.
- Ensure blown bottle parameters are within specifications.
- Ensure compliance to GMP, Quality and Food Safety standards.
- Ensure compliance to regulatory standards.
- Ensure compliance to good housekeeping practices, standards and schedules.
- Ensure equipment, machines and their surroundings are maintained in a clean and proper manner.
- Ensure food contact, non-food contact, product and non-product zones are maintained clean and tidy.
- Ensure the production of quality and safe products (Water, Syrup and Beverage)
- Maintain proper and timely documentation of all parameters and activities.
- Maintain proper operations of the effluent treatment plant.
- Preparation of reports
- Timely requisition of materials from store (through NAV system)

#### Key Performance Indicators (KPIs)

- Quality and timely production of water, syrup and beverage.
- Conformance of quality parameters at various stages of production.
- Compliance to Food safety and regulatory standards.
- Proper and timely documentation.

#### Entry Requirements:

##### Direct Entry

- Diploma/Advanced Diploma/Degree in Laboratory, Food Science and Technology or a related field

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**Job Position:** Senior Accountant (1)  
**Reporting to:** Assistant Finance Manager  
**Location:** Dar es Salaam

#### PRIMARY PURPOSE OF THE JOB

To ensure stock reconciliation is performed accurately and timely circulated to stakeholders. To ensure Statutory returns are timely prepared and sent to Head office for consolidation and filing to the respective authorities. To maintaining fixed asset Register and ensure it is properly updated and agreed to Trial Balance. To ensure company maximize returns on scrap sales disposal and timely settlement of matured invoices. To ensure finance target of closing accounting entries and reports by fourth /fifth Day from SBC month closing day is adhered.

#### KEY RESPONSIBILITIES:

- Review Daily/weekly / Monthly stock reconciliation of Finished Goods, Glass, Plastic Crates, and Pallet and circulate the report for further action.
- Prepare monthly stock count protocol report and send it to AFM for review within 4days from date of closing.
- Review weekly / monthly breakage report and advise necessary actions to reduce the losses.
- Review daily CCTV reports related to stock dispatches to/from market, Depots and daily output reports. Highlight the variations to the respective HODs for necessary actions.
- Review daily and weekly stock reconciliation for the depots within the region advise necessary corrective measures to resolve the variation.
- Prepare Weekly/ Monthly GIT analysis report and review same report to and from depots within the region.
- Preparing statutory returns of VAT, Excise Duty, Industrial Service levies and any other returns as may be instituted by the government.
- Perform reconciliation of ETS consumption Vs. Production units Vs. Excise duty return monthly, investigate variation above tolerable limit, and circulate the report to respective stakeholders for necessary action.
- Perform weekly brand pack reconciliation, analyze variation and send report to the respective department for necessary action.
- Follow up with credit scrap vendors to ensure mature invoices are settled in a timely manner.
- Participate in monthly/Quarterly/yearly financial closing activities.

#### ENTRY REQUIRED:

Advanced Diploma or Degree in Accounting, Auditing, Finance or a related field and at least 4 years working experience in similar responsibilities. Possessing CPA will be an additional advantage.

#### SKILLS QUIRED:

- Knowledge of IAS/IFRSs
- Ability to supervise subordinates
- Knowledge of Taxation laws and regulation

#### Mode of Application:

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**Job Position:** Electronics Engineer (2)

**Reporting to:** Manufacturing Manager

**Location:** Dar es Salaam

### PRIMARY PURPOSE OF THE JOB

Supervise and participate in the construction, installation, modification, maintenance and repairs of electrical appliances, systems, facilities and related electronic controls of varying design or complexity.

### Main Responsibilities:

- Supervise and participate in the construction, installation, modification, maintenance and repair of electrical appliances, systems, facilities and related electronic controls and devices by interpreting blueprints, manufacturers' specifications, written and verbal instructions.
- Assemble electrical and electronic systems and prototypes according to engineering data and knowledge of electrical principles, using hand tools and measuring instruments.
- Install and maintain electrical control systems and solid state equipment.
- Modify electrical prototypes, parts, assemblies, and systems to correct functional deviations.
- Set up and operate test equipment to evaluate performance of developmental parts, assemblies, or systems under simulated operating conditions, and record results.
- Collaborate with Maintenance engineers and other personnel to identify, define, and solve developmental problems.
- Build, calibrate, maintain, troubleshoot and repair electrical instruments or testing equipment.
- Analyze and interpret test information to resolve design-related problems.
- Write commissioning procedures for electrical installations.
- Prepare project cost and work-time estimates.
- Evaluate engineering proposals, shop drawings and design comments for sound electrical engineering practice and conformance with established safety and design criteria and recommend approval or disapproval.
- Draw or modify diagrams and write engineering specifications to clarify design details and functional criteria of experimental electronics units.
- Conduct inspections for quality control and assurance programs, reporting findings and recommendations.
- Prepare contracts and initiate, review and coordinate modifications to contract specifications and plans throughout the construction process.
- Plan, schedule and monitor work of support personnel to assist supervisor.
- Review existing electrical engineering criteria to identify necessary revisions, deletions or amendments to outdated material.
- Perform supervisory duties such as recommending work assignments, approving leaves and completing performance evaluations.
- Plan method and sequence of operations for developing and testing experimental electronic and electrical equipment.
- Visit sites to observe conditions impacting design and to identify solutions to technical problems involving electrical systems equipment that arise during operations.

### Key Performance Indicators (KPIs)

- Compliance to maintenance schedules.
- Tidiness of working surroundings.
- Effective troubleshooting and repairs.
- Reduction of machines and equipment's time down.
- Timely support to users, measured in terms of minimum complaints.

### Entry Requirements:

#### Direct Entry

- Advanced Diploma or Degree in Electrical / Electronic Engineering or a related field.
- At least 4 years working experience in similar responsibility.

### Mode of Application:

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*Handwritten signature and date: 06/01/25*





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**Job Position:** Filler/Blow Moulder Operator (3)

**Reporting to:** Production Officer

**Location:** Dar es Salaam

#### PRIMARY PURPOSE OF THE JOB

Support Production and Quality Departments in operating production plastic moulding machine

#### Main Responsibilities

- Operator the machines at the recommended speed.
- Ensure that there are minimum rejections/breakages
- Immediate reporting of machines abnormalities to maintenance department for rectification.
- Ensure proper storing of all tools in one's respective area.
- Adhere to maintenance schedule, greasing, oiling and daily check list.
- Clear all unwanted foreign materials around the machines.
- Maintain the personal hygiene and use protective gears.
- Ensure proper recording of down time
- Ensure proper maintenance records keeping.
- Ensure all the machines are switched off after the close of production or during any machine breakdowns.

#### Key Performance Indicators (KPIs)

- Keeping of proper records.
- Timely/Immediately report on any misbehavior of machines.

#### Entry Requirements:

##### Direct Entry

- Form IV/VI with Vocational Training Certificate Grade Test I or II
- At least 4 years' experience of running PET machines.

#### Mode of Application:

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**Job Position:** Mechanical Engineer (2)  
**Reporting to:** Manufacturing Manager  
**Location:** Dar es Salaam

### PRIMARY PURPOSE OF THE JOB

Provide maintenance support  
Support Production and Quality Assurance Departments in implementing various performance improvement activities.

### Main Responsibilities:

- Plan day to day Maintenance Activities including allocation of manpower, arrangement of spares and satisfactory completion of jobs in time.
- Support Production & Quality Assurance Departments in implementing various performance improvement activities.
- Assist to prepare an Annual Preventive Maintenance Plan and adhere to the plans.
- Assist in Review the current Preventive Maintenance Procedures and Schedules for all Bottling Lines, Utility Equipment's, Off-site Equipment's and implement necessary change with appropriate document numbers.
- Ensure all jobs mentioned in the Preventive Maintenance Schedules are completed and records properly documented.
- Achieve various Key Performance Indicators targeted for the Plant.
- Prepare the list of Annual Shutdown Jobs and the spares required for the Bottling Lines and Utility Equipment's in time.
- Coordinate with Quality Assurance Department for any quality issues and take necessary corrective actions to achieve Quality Goals.
- Prepare a Reorder Level and Reorder Quantity for various consumables used in the plant including bearings, lubricants etc.
- Impart training to subordinates as per plans.
- Ensure proper housekeeping at the place of work and at workshop.
- Prepare a Facility Maintenance Program and Schedule and ensure that this is maintained.
- Comply with company's set values and standards.
- To observe in coordination with production in reducing the fulls rejection by proper serving of filling valves.
- Ensure that log books and check lists are maintained by filler, utility equipment and washer operators. To check them on a daily basis and give feedback.
- Other tasks as required by the job and/or management

### Key Performance Indicators (KPIs)

- Reduction of machines and equipment's time down.
- Tidiness of working surroundings.
- Timely support to users, measured in terms of minimum complaints.
- Compliance to maintenance schedules.
- Effective troubleshooting and repairs.

### Entry Requirements:

#### Direct Entry

- Advanced Diploma or Degree in Mechanical Engineering or a related field
- At least 4 years working experience in similar responsibilities.

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**Job Position:** Labeller Operator (2)  
**Reporting to:** Production Officer  
**Location:** Dar es Salaam

#### PRIMARY PURPOSE OF THE JOB

Responsible for ensuring that products are properly labelled according to order specifications.

#### Main Responsibilities:

- Tends machine that attached gummed identification labels to phonograph records.
- Places labels on machine spindle and turns on heating element in ram of machine.
- Position record on machine bed and presses pedal to start labelling mechanism.
- Removes labelled record while simultaneously positioning unlabeled record on machine.
- Repeats operations to label reverse side of record.
- May tend machine that attaches labels and punches hole in centre of records in same.

#### Key Performance Indicators (KPIs)

- Keeping of proper records.
- Timely/Immediately report on any misbehavior of machines.
- Excellent knowledge in record keeping.
- Knowledge of plastics and labelling procedures.

#### Entry Requirements:

##### Direct Entry

- Form IV/VI with Vocational Training Grade Test I or II
- At least 4 years experience on related field.
- PET machines running experience is a must

#### Mode of Application:

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