



JOB VACANCIES

WE ARE HIRING

Kilimanjaro Inland Container Depot (KICD) is a newly opening soon-modern inland terminal located less than 3km away from Dar es Salaam Port. Will be serving as a hub for storing, handling, and clearing import/export Containers.

KICD is committed to attracting and developing excellent core of well-motivated and innovative staff to demonstrate modern ICD in the Industry. Hence, KICD seeks innovative, self-driven, dynamic, and competent qualified candidates to fill the following positions:

Port Supervisor	Documentation Supervisor	Warehouse Clerk
Yard Clerk	Assistance Yard Supervisor	ICD-Human Resource Officer
Reach Stacker & Forklift Operator	Billing Supervisor	Documentation Officer
Customer Service Officer	Health & Safety Officer	Port Clerk

Send your CV to:

hr@silentocean.com

1. PORT SUPERVISOR.

OVERALL, PURPOSE OF THE JOB

Supervision Of Daily Port/ICD Operations, (Gate, Yard, and Vessel/Truck Interface where applicable) as well as Management of the team under operations as well as resolve operational issues and linking with shipping lines, transporters, and internal departments.

QUALIFICATIONS:

- o Minimum of 3 years of experience in port or ICD operations
- o Strong leadership and coordination skills
- o Good understanding of container handling processes

2. DOCUMENTATION SUPERVISOR.

OVERALL, PURPOSE OF THE JOB :

- o To oversee all import/ export documentation, customs clearance procedures (e.g., TANCIS, VNACCS), and cargo handling records, ensuring compliance and smooth operations between ports and the ICD .

QUALIFICATIONS:

- o Bachelor's degree of Clearing & Forwarding or Logistics Management
- o Minimum 3 years' experience in documentation or customs clearance.

Competencies: High attention to detail, Knowledge of customs systems and Strong organizational skills.

3. WAREHOUSE CLERK.

OVERALL, PURPOSE OF THE JOB:

- o Warehouse Clerk manages the documentation , storage, and movement of containerized goods, ensuring accurate inventory records, cargo verification and compliance with customs procedures.

Key duties include processing gate-in/gate-out dockets, inspecting cargo for damage, ERP systems and coordinating with logistics teams.

QUALIFICATIONS:

- o Bachelor's degree / Diploma in Warehouse Management or Logistics.
- o With a minimum of three (2) years of experience in warehousing operations.

Competencies: Inventory management, and good knowledge of safety compliance.

4. YARD CLERK.

OVERALL, PURPOSE OF THE JOB :

Yard Clerk coordinates, records and monitors container movements, storage and cargo clearance within a port or container yard.

Key responsibilities include updating inventory systems, facilitating container surveys, managing gate passes for vehicle entry/exit, and liaising with customs officials and logistics teams for timely cargo delivery.

QUALIFICATONS:

- o Degree / Diploma in Port or Logistics Management.
- o Minimum of 2 years of experience in container yard operations.
- o Competencies: Operational planning, Equipment coordination and Risk management.

5. ASSISTANT YARD SUPERVISOR.

Overall, Purpose of the Job

To manage container stacking and yard space utilization, Supervision of container handling and equipment movement, ensuring safety and efficiency in yard operations, Supervision of loading and offloading in the yard as well as verification, referring, stripping and allocation of yard blocks.

Key Requirements:

- o 3 years of experience in container yard operations
- o Knowledge of container stacking and equipment handling
- o Bachelor's degree in respective disciplines.

6. ICD ~ HUMAN RESOURCE OFFICER.

OVERALL, PURPOSE OF THE JOB:

The Overall function of the position will include managing recruitment, employee records, payroll data, compliance with labor laws and staff welfare .

QUALIFICATONS:

- o Bachelor's degree in human resources, Business Administration, or a related field.
- o 3 t o 5+ years of experience, preferably in logistics or manufacturing industries .
- o Proficiency in MS Office, knowledge of local labor laws, a n d strong communication a n d interpersonal skills.

7. REACH STACKER & FORKLIFT OPERATOR.

OVERALL, PURPOSE OF THE JOB

Performing the daily equipment inspections, handling container movement as per allocation and reporting faults and breakdowns within jurisdiction.

QUALIFICATIONS:

- o Valid operator certification / license
- o Minimum of three (3) years of experience

8. BILLING SUPERVISOR.

OVERALL, PURPOSE OF THE JOB

Supervision of billing staff team, reviewing billing reports, managing denial appeals, auditing claims to meet regulatory standards ensuring billing records and reports management.

QUALIFICATIONS:

- o A minimum of three (3) years of experience in billing with excellent accounting knowledge.
- o Good knowledge of ICD tariffs and charges
- o Bachelor's degree in accounting or equivalent.

9. DOCUMENTATION OFFICER.

OVERALL, PURPOSE OF THE JOB

Handling cargo documentation (DO, manifests, invoices), Verification of document ensuring accuracy and completeness. To coordinate with clearing agents, shipping lines and maintaining proper filing system.

QUALIFICATIONS:

- o A minimum of three (3) years of experience in logistics documentation
- o Strong organization skills.

10. CUSTOMER SERVICE OFFICER.

OVERALL, PURPOSE OF THE JOB

Handling all customer inquiries and complaints, provision of cargo status updates, to coordinate with internal departments and ensure customer satisfaction.

QUALIFICATIONS:

- o Strong communication skills.
- o Experience in customer service and logistics
- o Good knowledge of Computer – Office applications

11. HEALTH & SAFETY OFFICER.

OVERALL, PURPOSE OF THE JOB

To ensure compliance with safety regulations, conducting safety training, inspections, investigation of incidents and making recommendations for improvements and ensuring best condition of facility & Equipment.

QUALIFICATIONS:

- o Certification in health & safety
- o Experience in the industry and logistics environment
- o Graduate candidates will be on advantageous side
- o Minimum of three (3) years of experience.

12. PORT CLERK.

OVERALL, PURPOSE OF THE JOB

Handling the data entry for gate, yard, and cargo movements. Verification of process documents, keeping container records and updating respective systems.

QUALIFICATIONS:

- o Basic knowledge of logistics/port operations
- o Computer literacy (Excel, terminal systems)
- o High attention to detail and accuracy

For all interested candidates send your achievement focused CV and cover letter addressed to the Head of Human Resource via email: hr@silentoccean.com or in hard copy - directly to HR Office.

The deadline for application will be Thursday 30th March 2026 at 4:00pm. KICD is an equal opportunity employer and we value diversity.

We are committed to the principles of safeguarding in workplace and will not tolerate any form of abuse or dishonesty.

RELEASED BY:

Anitha Raymos



CHIEF EXECUTIVE OFFICER