



1. JOB TITLE: SENIOR LEGAL DOCUMENTATION OFFICER

Department: DEPARTMENT OF CREDIT

Location: Tanzania Head Office

Number of openings: 1

Job Purpose

The main purpose of the job is to assist the Manager Corporate Documentation or Manager Retail Documentation to ensure adequacy, completeness, and registration of legal documents in line with the credit policy and regulatory requirements.

Principle Responsibilities

- Draft, review, and finalize various legal documents for approved credit facilities.
- Prepare other legal documents as may be required by the Bank.
- Review the adequacy and completeness of legal documents executed by borrowers, mortgagors, guarantors, and spouses before execution by the Bank, and ensure proper perfection and registration of securities and charges in line with the Credit Policy and Credit Manual requirements.

- **Manage the process of registration of charges and legal mortgages to ensure that security assets are properly charged and mortgaged in accordance with the Credit Policy and procedures.**
- **Contribute to the review of the Credit Policy and Credit Manual to ensure that new developments in the lending, operating, business, and regulatory environment are adequately considered and incorporated.**
- **Process the discharge of securities after credit facilities have been fully repaid or where security assets have been sold through recovery measures, ensuring compliance with the Credit Policy and procedures.**
- **Liaise with relevant stakeholders, including courts, other bank departments, branches, clients, government institutions, the Central Bank, and other financial institutions, to coordinate and streamline documentation processes.**
- **Maintain and update the BRELA charges register for customers.**
- **Provide legal opinions on various matters relating to credit.**
- **Conduct seminars and provide legal advice to other departments within the Bank whenever necessary.**
- **Perform any other duties as assigned by the line manager.**

Qualifications Required

- **Bachelor of Laws (LLB) degree from a recognized institution.**
- **Advocate of the High Court of Tanzania.**
- **A minimum of five (5) years' experience in legal practice, preferably in banking, corporate, or financial services law.**
- **Postgraduate qualifications or professional certifications in banking law or compliance will be an added advantage.**
- **Strong knowledge of banking, transactional law, commercial law, and corporate law.**
- **Excellent legal drafting, analytical, and problem-solving skills.**

- High ethical standards, professionalism, and integrity.
- Strong interpersonal, negotiation, and communication skills.
- Ability to work under pressure and manage multiple priorities effectively.

Deadline: 2026-05-08

Employment Terms: PERMANENT

2. SENIOR MANAGER TREASURY CORPORATE SOLUTION

Department: DEPARTMENT OF TREASURY

Location: Tanzania Head Office

Number of openings: 1

Job Purpose

To be responsible for driving Treasury business strategy for corporate clients' segment. This involves origination, delivery and management of the Treasury products in accordance with the bank business strategy. The position ensures revenue growth through effective pricing, product innovation, and distribution strategies, while maintaining competitiveness in the market.

The successful candidate will be required to lead, motivate and manage a group of skilled and technically competent people who have a critical impact on the Bank's performance.

This position requires significant cross-functional interaction with other departments, a strong understanding of the bank's products, sales process, pipeline management and a strategic mindset for recruiting complex clients. The role will be client centric interacting with clients on a regular basis.

Principle Responsibilities

- Development, preparation, implementation and delivery of treasury sales business strategic plans and contribution to the overall business strategy of the Treasury department.
- Coordination of customer relationships and treasury sales processes, setting high standards and achieving performance

objectives by creating a clear path towards ethical and sustainable results.

- **Develop Treasury Solutions in line with the target market needs.**
- **Champion strategic initiatives such as marketing and training to enhance business results.**
- **Develop, implement and own end-to-end product sales processes and associated technological systems across channels and within product categories.**
- **Gain leads and access to strategically influential stakeholders in large corporate, commercial and government organizations.**
- **Prepare proformas, proposals and other sales materials including contracts and treasury documentation.**
- **Identification of competitive threats and market opportunities, to feed into product strategy.**
- **Responsible for identifying, assessing, monitoring and mitigating risks to the Bank.**
- **Effectively participate in Management and other committee meetings to support the overall Bank strategy.**
- **Work with executive management to establish and maintain both revenue and expense budget requirements and ensure that budgets are aligned with the business plan.**
- **Good relationship with regulators with ability to contribute & where possible contribute to industry development.**
- **Provides hands-on leadership, coaching, and development on all aspects needed to achieve successful performance.**

Qualifications Required

- **Bachelor's degree in finance, Banking, Economics, or related field.**
- **Master's degree in related field will be an added advantage.**
- **ACI Dealing Certificate.**

- **The candidate should have a minimum of 10 years' banking experience with at least 5 years managing corporate clients in Treasury.**
- **A good appreciation and knowledge of Risk Management, covering Operational, Market and Credit Risk.**
- **Demonstrates strong leadership in guiding treasury sales teams while effectively mentoring and coordinating with corporate relationship managers.**
- **Experience in managing large portfolios and delivering tailored treasury solutions.**
- **Possesses deep expertise in market, liquidity, and credit risk with proven ability to implement effective mitigation strategies in treasury operations.**

Deadline: 2026-05-04

Employment Terms: PERMANENT

3. JOB TITLE: SOC ANALYST

Department: CYBERSECURITY UNIT

Location: Tanzania Head Office

Number of openings: 1

Job Purpose

- **This role is to support in ensuring that the company information is protected, in accordance with the needs of the business and according to Information Security principles of availability, integrity and confidentiality.**
- **The purpose of the Security Operation Center is to bring the Bank's information security risks under explicit management control through implementation of controls and close monitoring.**
- **This role also supports the technical implementation of the Security Incident and Event Management (SIEM) toolset.**

Principle Responsibilities

- **Perform deep-dive investigations into complex security incidents escalated by Level 1 analysts to determine root cause and scope of impact.**
- **Serve as the primary Incident Handler, executing containment, eradication, and recovery procedures during active security breaches.**
- **Ensure quality control of the triage process by reviewing L1 annotations and validating alert classification and documentation.**
- **Support fraud monitoring and investigation activities, identify patterns of fraudulent behavior, and coordinate with financial crime units.**
- **Integrate standard and non-standard logs into SIEM and central log management solutions to ensure full visibility.**
- **Conduct proactive threat hunting across networks and endpoints to identify stealthy threats that bypass automated detection systems.**
- **Develop and tune SIEM correlation rules, alerts, and dashboards to improve detection accuracy and reduce false positives.**
- **Perform scheduled and ad-hoc security assessments, evaluating log coverage and visibility, and ensuring remediation of identified gaps.**
- **Provide technical recommendations to project teams regarding security monitoring and log requirements for new business functions.**
- **Create and maintain detailed technical SOPs, playbooks, and incident response documentation for the SOC library.**
- **Analyze malware samples and suspicious files to understand behavior and develop custom Indicators of Compromise (IOCs).**
- **Communicate technical findings and remediation steps clearly to both technology teams and business leaders.**

- **Ensure SOC activities remain aligned with organizational Information Security policies and regulatory standards.**
- **Manage technical relationships with outsourced service providers and vendors to resolve complex security issues and platform outages.**
- **Assist the Blue Team in hardening the environment by translating Red Team findings into actionable security improvements.**
- **Report directly to the SOC Manager and organize workload effectively within established parameters.**

Qualifications Required

- **Bachelor's degree in computer systems, Cybersecurity, or a related field.**
- **Minimum of 2 years' experience in cybersecurity operations.**
- **Professional certifications such as Certified SOC Analyst, CISA, CISSP, or CEH is an advantage.**
- **Strong technical background in Unix/Linux, Microsoft Windows, and networking systems.**
- **In-depth knowledge of corporate security threats including phishing, DDoS, and malware.**
- **Excellent interpersonal, written, and oral communication skills.**
- **Ability to thrive in deadline-driven environments managing multiple issues simultaneously.**
- **Strong infrastructure and technology background with proven expertise in Unix/Linux, Microsoft Windows, and networking systems, as well as experience implementing and managing SIEM solutions.**
- **Proficiency in the full incident response life cycle (NIST/SANS), with the ability to execute containment actions like host isolation and account suspension, managing complex incidents end-to-end, and thriving in deadline-driven environments.**

- Skills in detection engineering, including the development and tuning of SIEM correlation rules to minimize false positives.
- Competency in automation and some scripting to develop SOAR playbooks and streamline SOC workflows.
- Technical knowledge of log architecture, including the configuration of Syslog-ng, Windows Event Forwarding (WEF), and API integrations.
- Strong analytical skill in performing Root Cause Analysis (RCA) to translate complex technical findings into business-relevant insights.
- Project management skills in contributing to and leading cybersecurity strategy initiatives and technical capability roadmaps.
- Experience in implementing and managing SIEM solutions.
- Effective stakeholder engagement, technical leadership, and mentorship, while maintaining operational excellence in security operations.
- Managing the full lifecycle of complex security incidents, from initial escalation through to final remediation and reporting.

Deadline: 2026-05-12

Employment Terms: PERMANENT

Only Shortlisted Candidates will be Contacted.

Mode of Application:

To apply for any of these jobs, click below:

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