



1. JOB TITLE: FLEET OFFICER

Location: Tanzania-Dangote Cement Trans., Tanzania-Dangote Cement Trans.

Company: Dangote Industries Limited

Job Summary

- Provide support for the implementation of DIL's Transport policies and processes by participating in planning/ coordinating movement of cement products and/ or materials between the Plant and approved areas.

Key Duties and Responsibilities

- Manage vehicular traffic, including loading activities (off-loading and on-loading) at the Plant to ensure overall orderliness and efficiency of depot operations.
- Ensure appropriate storage of incoming materials at the designated facilities in the Plant.
- Coordinate loading of products onto allocated trucks for dispatch to approved locations outside the Plant.
- Ensure that all plant logistics activities comply with DIL's Health, Safety, and Environment standards.
- Coordinate efficient and timely loading of customers' trucks with purchased products on a FIFO basis.
- Develop and submit reports of logistics activities at the Plant and provide recommendations where necessary.
- To ensure recovery of AGO for short kilometres.
- To ensure all accident and related documents are collected on time.
- To ensure all vehicles are coming with raw materials from designated location whenever there's feasibility of collecting raw materials.
- To ensure timely allocation of vehicles for collecting spares and other required by plant or other used department. Liaising with Transporters acquiring information on: Arrival of Trucks, Truck Breakdowns, and any other Emergency Occurrences
- Perform any other duties assigned by your HOD & senior.

Key Requirements

Education & Work Experience

- Bachelor's degree or its equivalent in business, Transport & logistics, or any other related field
- Minimum of two (3) years' experience in Transport management

Skills & Behaviour

- Good understanding of trends, challenges, opportunities, regulations and legislations relating to the cement manufacturing industry.
- Sound knowledge of DIL's product and service offerings.
- Working knowledge of inventory management terminologies, methodologies and approach
- Basic knowledge of system-based inventory management systems
- Strong analytical and problem-solving skills
- Excellent oral and written communication skills
- Attention to detail and quality
- Willingness to learn, improve and adapt to changing requirements
- Basic knowledge of relevant supporting tools and technologies such as MS Excel, Project Management applications, etc.

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2. JOB TITLE: Environmental Officer

Date: May 21, 2026

Location: Mtwara Plant Tanzania, Mtwara Plant Tanzania

Company: Dangote Industries Limited

Job Summary: Coordinate environmental monitoring activities and enforce compliance to regulations.

Key Duties and Responsibilities

- Manage environmental regulatory compliance of operations both Plant and Mines.
- Co-ordinate environmental management activities associated with operations carried out by the company in line with company Policy and Environmental Management Standards as well as Industry and International standards and guidelines.
- Ensure that environmental management initiatives, programs, procedures, trainings, work practices and controls are implemented and monitored for effectiveness and continual improvement.
- Liaise with external agencies regarding environmental compliance requirements.

- To assist the HSE Manager in identifying and assessing risks and possible environmental hazards of all aspects of plant operations and provide input into identification and mitigation of risk.
- To create Environmental plans that includes suggested improvements to existing infrastructure and business processes.
- Participate in incident investigation and preparation of formal reports on findings including recommendations to Head HSE.
- To execute approved environmental corrective action to prevent future incidents.
- To collect, analyze and maintain accurate environmental records.
- To conduct periodic plant inspections in order to assist HSE Manager in Environment compliance.
- Develop and deliver environmental information and training packages.
- Participate in DCLT HSE meetings and deliver trainings as required.
- Monitor and manage contractor's activities associated with environmental performance.
- To monitor and check emissions in all plant sections for air quality compliance.
- To monitor and conduct water & wastewater testing for compliance.
- To ensure proper waste management and plant Housekeeping.
- To ensure Dust suppression at Mines areas.
- To ensure implementation of the Mines Closure Plan.
- To ensure implementation of proposed mitigation measures as per EIA & EA.
- Produce environmental reports to the Management as required.
- Prepare annual environmental monitoring and compliance reports
- To perform any other HSE related duty as assigned by HSE Manager

Competencies required (Qualifications & Experience)

- Bachelor's degree in Environment or equivalent with additional professional qualifications in Environment.
- 5 or above years of experience in Environmental functions.
- Certification/license from NEMC or other recognized HSE body (e.g., Certified Environmental expert will be an added advantage).
- Good knowledge of ISO 14001:2015 will be an added advantage
- Knowledge of cement manufacturing industry will be an added advantage.
- Fluent in both English and Swahili Language.

Benefits

- Personal Health Insurance
- Pay Off Time
- Training and Development

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3. JOB TITLE: FLEET MANAGER

Location: Mtwara Plant Tanzania, Mtwara Plant Tanzania

Company: Dangote Industries Limited

Job Summary

- Performing SAP related activities for Transport Department (Trained for TMS, MM & SD) core user

Key Duties & Responsibilities

- Liaise with FOS in all issues related to fleet management.
- Maintain electronic databases of sales, registration, inspections, and maintenance of fleet management.
- Ensure fleet availability to meet all requests by scheduling, forecasting, and surveying current user trends.
- Arrange fleets and fleets operational staff to provide support and schedule special event planning.
- Monitor and ensure fleet operation in compliance with local and state rules and regulations.
- Facilitate and implement corrective actions and capacity building to manage entire fleet to achieve company objectives.
- Ensure that vehicle and drivers logbooks are properly maintained for input vehicle into relevant documentations.
- Oversee activities involving vehicle licensing, renewal, and other statutory registrations.
- Review and sign-off on periodic vehicle fuelling requests, in line with approved provisions.
- Coordinate routine servicing, repair of vehicle as at when required and maintain relevant documentations.
- Performe periodic vehicle inspection, report incidences and provide recommendations to Head of Department
- Liaise with the approved mechanics workshops to ensure prompt and complete service and repair of DCL trucks.
- Prepare and submit monthly report fleet.
- Perform any other related duties as may assigned by Senior Manager/Head of Transport

Key Requirements

Education & Work Experience

- First degree or its equivalent in Transport and Logistics
- Professional qualification in Transport and logistics
- At least Eight (8) years' of experience in a generalist Transport role.

Skills & Competencies

- Basic Knowledge of computer application.
- Ability to effectively apply scheduling techniques to own work.
- Basic knowledge of record management systems (manual and automated).
- Good problem solving and conflict resolution skills.
- Good communication skills.
- Performance driven and resulted oriented individual

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