



ACCOUNTANT

Education and Qualifications:

- ✓ Bachelor's degree in Accounting, Finance, or a related field
- ✓ 2-3 years of experience in accounting and finance
- ✓ At least 1 year of experience in a school or educational institution is preferred
- ✓ Excellent communication skills

Key Responsibilities:

- ✓ Record and manage student fee payments and maintain accurate balances
- ✓ Issue receipts and reconcile daily collections with banking records
- ✓ Maintain proper financial records, files, and accounting entries
- ✓ Support payment processing, expense tracking, and supplier records
- ✓ Assist with cash handling, bank deposits, and reconciliations
- ✓ Contribute to budgeting, reporting, and audit preparation
- ✓ Ensure compliance with financial policies and procedures

How To Apply

Send your CV, cover letter, and academic documents to

✉ humanresource@fkschools.sc.tz

📍 FK International School Pre & Primary Campus

APPLY NOW

Deadline: 11th May 2026

We Are
HIRING
Join Our Team



📞 0752011030
0758011030

📱 [fkinternationalschools](https://www.instagram.com/fkinternationalschools)
🌐 [fkschools.co.tz](https://www.fkschools.co.tz)

Cambridge Assessment
International Education
Cambridge International School