



VACANCY ANNOUNCEMENT

Zanzibar Insurance Corporation (ZIC) invites applications from suitably qualified, competent and experienced candidates to fill the following twenty-three (23) vacant positions:

1. UNDERWRITING MANAGER (1 POSITION) – HEAD OFFICE

Qualifications and Experience:

- Bachelor's Degree in Insurance and Risk Management, Business Administration and Finance.
- Minimum of five (5) years experience in the Insurance industry, including at least three (3) years in a managerial underwriting role.
- Strong leadership and staff management skills.
- Proven track record in business growth and achievement of underwriting targets.
- Excellent communication and relationship management skills with clients and corporate partners.
- Sound knowledge of Insurance regulations and industry best practices.

2. BANCASSURANCE, SALES AND AGENCY MANAGER (1 POSITION) – HEAD OFFICE

Qualifications and Experience:

- Bachelor's degree in Insurance and Risk Management, Business Administration and Finance.
- Minimum of five (5) years experience in the Insurance industry, including at least three (3) years in Bancassurance, Sales and Agency management.
- Strong leadership and staff management skills.

- Proven record of success in business development, sales growth, and agency management.
- Excellent interpersonal, communication, and customer service skills.
- Sound knowledge of Insurance regulations and industry best practices.

3. REINSURANCE MANAGER (1 POSITION) – HEAD OFFICE

Qualifications and Experience:

- Bachelor's Degree in Insurance and Risk Management, Business Administration and Finance.
- Minimum of five (5) years experience in the Insurance industry, including at least three (3) years in reinsurance management.
- Strong leadership and team management skills.
- Demonstrated success in reinsurance business development and target achievement.
- Excellent communication and relationship management skills with reinsurers and business partners.
- Sound knowledge of Insurance regulations and industry best practices.

4. ICT MANAGER (1 POSITION) – HEAD OFFICE

Qualifications and Experience:

- Bachelor's Degree in Information and Communication Technology
- Minimum of five (5) years experience in the Insurance industry, including at least three (3) years in ICT management.
- Strong leadership and staff management skills.
- Proven record of leveraging technology to support business growth.
- Excellent communication and stakeholder management skills.
- Knowledge of Insurance regulations and industry best practices.

5. INSURANCE OFFICER II (10 POSITIONS)

Locations:

- Unguja – 8 Positions
- Dar es Salaam – 1 Position

- Tanga – 1 Position

Qualifications:

- Bachelor's degree in Insurance and Risk Management and Actuarial Science
- Computer literacy.
- Good customer service and communication skills.

6. OPERATIONS OFFICER (9 POSITIONS) – UNGUJA

Qualifications:

- Bachelor's degree in Insurance and Risk Management, Economic of Development, Management of Social Development, International Relations, Public Administration, Foreign Languages, Tourism Management and Marketing, Business planning and Management and Commerce.
- Computer literacy.
- Good customer service and communication skills.
- Ability to work effectively with diverse clients and visitors.

GENERAL REQUIREMENTS

Applicants must attach:

- Copies of Academic Certificates.
- Copies of Secondary Education Examination Certificates.
- Copy of Birth Certificate.
- Copy of Zanzibar Resident ID or National ID.

IMPORTANT NOTE:

- Applicants must clearly indicate the position and duty station they are applying for.
- Applications supported by Statements of Results or Progressive Reports will not be considered.
- This is fixed term contract employment for Officer positions

APPLICATION PROCEDURE

All applications should be submitted electronically through the ZIC Recruitment Portal:

<https://ajira.zic.co.tz/login>

Application Period:

27 June 2026 – 10 July 2026

Applications should be addressed to:

The Managing Director

Zanzibar Insurance Corporation (ZIC)

Mpirani

P.O. Box 432

Zanzibar