

POSITION	Tools & Parts Coordinator
DEPARTMENT	Asset Management & Engineering
LEVEL	1M / C3
LOCATION	Geita Gold Mine Tanzania
EMPLOYMENT STATUS	Full Time

OBJECTIVE OF THE ROLE

- Assist the Field Services Senior Supervisor and Superintendent to deliver engineering targets by accessing materials manuals, interpreting drawings, and ordering correct parts and components in line with best maintenance practice and cost optimization.
- Optimize machines availability by ensuring all resources are in place prior to stopping for planned daily services and major services.
- Manage Field Services tools by ensuring all routine and non-routine (special tools) are available and all tasks are executed with the correct tools.

ROLE ACCOUNTABILITIES

- Support the workforce to work safely by identifying and managing workplace hazards associated with the work being performed.
- Maintain a tools register and ensure audit of tools is done each quarter, with reports submitted to the Senior Supervisor and Superintendent.
- Organize training for maintainers for new tools adoption to ensure the workforce can work with proper tool application without supervision.
- Identify accurate parts as needed through SIS web in line with the work package to be executed.
- Continually check all work in progress, monitor all parts used, and if parts are not used keep a record to avoid future reordering.
- Help identify work to be raised through the maintenance system into each equipment's backlog for upcoming services and prepare parts and tools for successful task execution.
- Work with the planning team to ensure spares and materials are optimized under the VMI contract with MANTRAC and SANDVIK.
- Prepare the tools budget based on the outcome of audits and business need.
- Provide expert advice on proper use of tools.
- Self-driving at the field.
- Facilitate tools and the right parts for planned and breakdown jobs.
- Maintain safety standards and be brother's keeper in the team.
- Self-motivated and self-disciplined.
- Avoid being a conflict creator within the team.

ROLE REQUIREMENTS

Education & Qualification

- VETA Grade Test level 1-3 in Motor Vehicle Mechanic or FTC/Diploma in Automotive/Mechanical Engineering.
- Degree or equivalent will be an additional advantage.

Our Values





Experience

- Not less than 5 years' experience on HME mining machines.
- Experienced in HME and computer literate.
- Competence in SIS & OK Information manual.
- Knowledge in tools control software.
- Driving competence.

Knowledge & Skills

- Skilled in Mechanical and Auto Electrical.
- Competent on HME equipment.
- Able to read and interpret technical drawing.
- Organizational skills and ability to work as part of a team.
- Committing your best endeavours and full capability to the work assigned to you by your supervisor.
- Advising your supervisor of any situations or conditions that could create obstacles to, or opportunities for, the work of the managerial team or company.
- Demonstrating work behaviours consistent with the company values, policies and prescribed legal requirements.
- Ability to act when assigned.

MODE OF APPLICATION

Please apply through our recruitment portal by following the link below. Please click the **link** or type the URL address on a website browser to access the application portal.

- On the portal you will be required to upload your detailed CV, copies of relevant certificates, e- mail and telephone contacts, names and addresses of three referees. Please do not attach certificates that are not related to the qualifications stated above.
- You will also be required to upload a cover / application letter addressed to “**Director Human Resources**”, Geita Gold Mining Ltd”. Subject should be **Tools & Parts Coordinator**

Application Link: <https://careers.anglogoldashanti.com/job-invite/29907/>

- If you struggle to apply via the link provided, please head over to our website www.anglogoldashanti.com/company/careers for a step-by-step guide on how to apply for jobs on our recruitment portal (SuccessFactors).
- You will be required to present original certificates if you are contacted for interviews.
- Internal Applicants (those currently employed by AngloGold Ashanti) must have their application letter endorsed by their Head of Department (HOD) or Manager once Removed (MoR).

APPLICATION DEADLINE:

- Applications should reach the above on or before 22nd June 2026 at 11:59 Pm.
- Only shortlisted candidates will be contacted for interviews.

BEWARE OF CONMEN! GGML does not receive money in exchange for a job position. Should you be asked for money in exchange for a job offer or suspect such activity, please report this immediately to our Security Department, Investigation Unit, by calling +255 28 216 01 40 Ext 1559 (rates apply) or use our whistle-blowing channels by sending an SMS to +27 73 573 8075 (SMS rates apply) or emailing speakupAGA@ethics-line.com or use the internet at www.tip-offs.com

POSITION	Tradesperson 1 - Underground Fitter Mechanics
DEPARTMENT	Engineering - Underground Infrastructure
LEVEL	1M / C1
LOCATION	Geita Gold Mine Tanzania
EMPLOYMENT STATUS	Full Time

OBJECTIVE OF THE ROLE

Execute Underground Mining infrastructure maintenance safely and responsibly within the Underground Engineering department, including preventive maintenance, planned jobs, breakdowns, and installation of new or replacement infrastructure equipment as assigned by the Underground Infrastructure Engineer.

ROLE ACCOUNTABILITIES

- Adhere and promote HSE regulations at GGM with zero tolerance to breaches.
- Demonstrate behaviour consistent with AGA's vision and values and lead by example to create a safe working environment where risks are assessed and managed to prevent injury or harm to people and the environment.
- Continuously seek learning opportunities to improve safety performance.
- Ensure compliance with all relevant legislation and applicable codes.
- Ensure compliance to AGA/GGM and industry standards.
- Carry out effective mechanical inspection and repair on underground equipment during preventive and routine daily inspections as per work instructions.
- Carry out planned and unplanned (breakdown) maintenance tasks in an accurate and timely manner.
- Troubleshoot faults and repair equipment as needed.
- Work by following ethics and compliance requirements as per Anglo Gold Ashanti.
- Maintain honest communication within the team and with cross functional departments and GGM in general.
- Attend equipment breakdowns in the field and provide immediate feedback to the supervisor.
- Report any lost or damaged tooling.
- Ensure work is performed according to OEM requirements.
- Meet work delivery deadlines to minimize downtime.
- Complete all assigned jobs safely and to the highest standard.
- Report and act on all unsafe conditions.
- Complete Take 5 risk assessments with every job executed.
- Independently troubleshoot faults and provide correct and timely solutions.
- Identify improvement ideas and discuss with the supervisor and senior supervisor.
- Avoid equipment stoppages or breakdowns due to poor workmanship as measured by percentage availability and mean time between failures.
- Maintain timekeeping and discipline by being available on time when scheduled and upholding high levels of conduct and discipline.
- Report in a timely manner to Engineer 2 - UG Infrastructure any observations or unsafe conditions.
- Stop any work or job that is deemed unsafe or where safe execution is uncertain.
- Support the team in complying with the work schedule while attending to emerging work efficiently to optimize equipment availability and reliability.
- Participate in internal and external audits as required.

Our Values





ROLE REQUIREMENTS

Education & Qualification

- Form IV Secondary Education with VETA Qualification Grade I/Level Three
- Diploma/Full Technician Certificate (FTC) in Mechanical Engineering
- Bachelor of Mechanical Engineering is an added advantage

Experience

- At least 2 years in manufacturing, mining, or a related similar industry with specific expertise in centrifugal pumps, submersible pumps, mono pumps (oil, slurry and water), gearboxes, fans, pump stations, and compressors

Knowledge & Skills

- Be physically and mentally fit and hard-working
- Possession of basic trade skills
- Able to read, understand, and utilize all plant technical manuals
- Demonstrate leadership and good teamwork and be able to solve problems
- Able to work under pressure with minimal supervision
- Specialized training on various pieces of equipment as required
- Computer literacy with proficiency in Microsoft Office/basic computer skills
- **Driving competency with a valid Tanzania Driving Licence Class D and above is an added advantage**

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- You will also be required to upload a cover / application letter addressed to “**Director Human Resources**”, Geita Gold Mining Ltd”. Subject should be **Tradesperson 1 - Underground Fitter Mechanics**

Application Link: <https://careers.anglogoldashanti.com/job-invite/30037/>

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