



WE ARE HIRING!

LOGISTICS OPERATION OFFICER



ABOUT THIS ROLE

Lake Cement Ltd. seeks a detail-oriented Logistics Operation Officer to coordinate logistics, manage data-driven decisions, and enhance distribution and supply chain efficiency.

KEY SKILLS AND EXPERTISE:

- **GPRS & Tracking:** Knowledge of GPRS, GPS fleet tracking, and real-time monitoring.
- **Excel Skills:** Advanced proficiency in formulas, pivot tables, and data visualization.
- **Data Analysis:** Collection, analysis, and interpretation of operational data for decisions.
- **Team Coordination:** Effective communication and collaboration with teams.
- **Professionalism:** Reliable, proactive.
- **Problem-Solving:** Quick issue identification and solution implementation.
- **Organizational Skills:** Strong time management and handling of multiple priorities.

ROLES & RESPONSIBILITIES

- Monitor and coordinate logistics operations using GPRS tracking systems and fleet management tools
- Maintain and analyze operational data using Excel and advanced data analysis techniques
- Coordinate with sales, logistics, and dispatch teams to optimize delivery schedules and inventory management
- Generate daily and weekly logistics reports and performance metrics
- Identify bottlenecks and recommend process improvements
- Ensure compliance with delivery timelines and customer satisfaction standards
- Collaborate with cross-functional teams to streamline operations



Deadline to Apply:
June 25th, 2026

SUBMIT YOUR CV

✉ info@lakecement.co.tz



FOR MORE INFORMATION

🌐 www.lakecement.co.tz

LAKE CEMENT LTD.