



1. JOB TITLE: FLEET OFFICER

Location: Tanzania-Dangote Cement Trans., Tanzania-Dangote Cement Trans.

Company: Dangote Industries Limited

Job Summary

- Provide support for the implementation of DIL's Transport policies and processes by participating in planning/ coordinating movement of cement products and/ or materials between the Plant and approved areas.

Key Duties and Responsibilities

- Manage vehicular traffic, including loading activities (off-loading and on-loading) at the Plant to ensure overall orderliness and efficiency of depot operations.
- Ensure appropriate storage of incoming materials at the designated facilities in the Plant.
- Coordinate loading of products onto allocated trucks for dispatch to approved locations outside the Plant.
- Ensure that all plant logistics activities comply with DIL's Health, Safety, and Environment standards.
- Coordinate efficient and timely loading of customers' trucks with purchased products on a FIFO basis.
- Develop and submit reports of logistics activities at the Plant and provide recommendations where necessary.
- To ensure recovery of AGO for short kilometres.
- To ensure all accident and related documents are collected on time.
- To ensure all vehicles are coming with raw materials from designated location whenever there's feasibility of collecting raw materials.

- To ensure timely allocation of vehicles for collecting spares and other required by plant or other used department. Liaising with Transporters acquiring information on: Arrival of Trucks, Truck Breakdowns, and any other Emergency Occurrences
- Perform any other duties assigned by your HOD & senior.

Key Requirements

Education & Work Experience

- Bachelor's degree or its equivalent in business, Transport & logistics, or any other related field
- Minimum of two (3) years' experience in Transport management

Skills & Behaviour

- Good understanding of trends, challenges, opportunities, regulations and legislations relating to the cement manufacturing industry.
- Sound knowledge of DIL's product and service offerings.
- Working knowledge of inventory management terminologies, methodologies and approach
- Basic knowledge of system-based inventory management systems
- Strong analytical and problem-solving skills
- Excellent oral and written communication skills
- Attention to detail and quality
- Willingness to learn, improve and adapt to changing requirements
- Basic knowledge of relevant supporting tools and technologies such as MS Excel, Project Management applications, etc.

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2. JOB TITLE: PROCESS ENGINEER

Location: Mtwara Plant Tanzania, Mtwara Plant Tanzania

Company: Dangote Industries Limited

Key Duties and Responsibilities

- Monitor various sections of the production line from the Central Control Room (CCR).
- To ensure precision and adherence to standards in the cement production process.
- Provide relevant information and direction to patrollers and operators in the production line based on monitored operations in liaison with the shift coordination

- Monitor and control all sections of the plant process lines to ensure stable equipment operation, employee safety and compliance with prescribe standards and environmental regulations.
- Log in process data at specified intervals, documents and report operational activities accordingly.
- Ensure smooth operation of the crusher, raw mills, kiln, and cement mills by providing constant feedback and relevant guidance to shift coordinators, Engineers, Patrollers and Operators in the execution of the field work.
- Inform patrollers, Attendants and operators of failures, potential failure or trouble spots and provide direction for problem solving.
- Diagnose and troubleshoot potential operating problems, either in consultation with shift coordinators, Engineers and the section Head or independently when immediate action is necessary to ensure production resumes
- Continuously review the plant automation system and make recommendations for improvement based on leading practises
- Prepare detailed reports on the work undertaken in clear and concise manner
- Supervise casual staff to ensure all conveyors belts in the unit are clean and free from jamming.
- Ensure cement and clinker production targets are achieved during respective shift.
- Perform any other duties assigned by the section Head /HOD

Key Requirements

- Holder of BSc in Chemical and Processing Engineering or any related discipline.
- At least 2 years of working experience in relevant position.

Skills and Competencies

- Good communication skills both verbal and written (English and Swahili)
- Working knowledge of the cement production process
- Good knowledge of product quality parameters and quality control
- Good knowledge of crushing operations, equipment, and their functions
- Problem solving and analytical skills
- Good interpersonal and relationship management skills
- Good supervisory skills
- Ability to pay attention to details

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3. JOB TITLE: ELECTRICAL ENGINEER

Location: Mtwara Plant Tanzania, Mtwara Plant Tanzania

Company: Dangote Industries Limited

Job Summary

- Installation, Testing, Operation & Maintenance, Trouble shooting of Electrical equipments with optimum quality & safety.
- Responsible for trouble free operation of assigned area to achieve optimum availability of equipments.
- Spare management of assigned area for smooth plant operation.
- Provides adequate maintenance support to reduce downtime
- Implements preventive maintenance schedule.

Duties and Responsibilities

- Daily job allocation & technical guidance to subordinates.
- Responsible for compliance of safety measures within work area.
- Responsible for housekeeping of his/her work area.
- Executes the maintenance and servicing of Circuit Breakers, Transformers, MCC, PCC, MV & LV switch boards, Battery charger, Plant lighting/earthing system, HT/LT motors, VFD, HT/LT Cables and terminations etc. as per preventive maintenance schedule.
- Executes Work orders well in time with quality and safety.
- Prepares various reports & maintains documentation such as Power report, Maintenance check list, daily job report, maintenance history of equipments etc.
- Imparts training to subordinates.
- Updates maintenance data into SAP
- Issuing of material from Store and giving advance information to seniors about the requirement of spare.
- Prepares PR, notifications, work order etc in SAP.
- Perform any other related duties as may assigned by Senior Engineer/Head of Section or Head of Department

Professional Qualification, Experience and Competence

- Bachelor Degree in Electrical Engineering
- Minimum of four (4) years of work environment
- Knowledge and work experience of Low, Medium and High Voltage system (i.e. MCC/PCC/MV & LV switch boards etc.), HT/LT Motors, Transformer, Substation's Indoor/outdoor equipments, Generator, cables & cable termination, Plant lighting/earthing system, Electrical measuring & testing equipments, Electrical and electronic Diagram and its interpretation, Basics of Computer, Battery charger etc.
- Understanding of engineering drawing and principles.
- Good incident analysis skill
- Good knowledge of safety legislation and rules
- Teamwork and coordination skill

- Innovation & Creativity

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