



INTERNAL & EXTERNAL VACANCY

Our Values: Respect, Excellence, Learning, and Integrity

TPC Ltd is one of the respected sugar producing companies in Tanzania. The company is situated at the foot of Mount Kilimanjaro, 22kms south of Moshi Municipality. Applications are invited from qualified, energetic, proactive, and dynamic Tanzanians to fill the following vacant position.

Position: Draughtsman
Department: FACTORY
Office Location: Moshi - Kilimanjaro
Reporting To: Planned Maintenance and Drawing Office Supervisor
Number of vacancies: 1

JOB SUMMARY STATEMENT:

Re-advertised: To produce accurate and detailed technical drawings by translating engineering designs, specifications, and instructions into clear and precise drafting documentation. To ensure all drawings comply with applicable standards, codes, and project requirements.

KEY PERFORMANCE AREAS (DUTIES & RESPONSIBILITIES):

1. Interpret design concepts, technical specifications, and engineering instructions to develop detailed drawings.
2. Create, update, and revise 2D and 3D drawings using CAD software in line with project requirements.
3. Utilize drafting tools such as AutoCAD, Revit, and SolidWorks to prepare and modify technical drawings.
4. Take field measurements and collect relevant site data to support accurate drawing preparation and fabrication.
5. Review and analyze existing drawings to identify gaps, missing details, outdated versions, and inconsistencies with actual site conditions (as-built).
6. Prepare reports on identified discrepancies and support coordination of corrective updates with engineers and designers.
7. Maintain proper documentation by organizing, filing, and updating drawings, revisions, and related records for easy retrieval.
8. Demonstrate a sound understanding of mechanical equipment and their functions within operational processes.
9. Ensure compliance of all drawings with industry standards, safety requirements, and company procedures.
10. Perform any other related duties as may be assigned by his or her Superior.

ACADEMIC QUALIFICATIONS:

Diploma in mechanical engineering or related discipline from recognized institution. Minimum Of 3 years of relevant experience in drafting or a similar technical role.

WORK EXPERIENCE:

1. Experience in interpreting engineering drawings and technical specifications.
2. Proficiency in CAD software such as AutoCAD, Revit, and Solid Works.
3. Familiarity with industry standards, codes, and safety regulations.

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P.O. BOX 93 Moshi Kilimanjaro Tanzania TEL: +255 27 2754389



4. Experience in field data collection and as-built documentation is an added advantage

KNOWLEDGE, SKILLS & ABILITIES:

1. Strong technical drawing and visualization skills.
2. High attention to detail and accuracy.
3. Good analytical and problem-solving abilities.
4. Effective communication and teamwork skills.
5. Ability to manage time and meet deadlines.
6. Strong organizational and document management skills.
7. Basic understanding of mechanical systems and equipment.

BEHAVIOURAL COMPETENCIES:

1. Being reliable and possessing a good work ethic
2. Adaptability and willingness to learn new tools and technologies
3. Alignment to TPC Core Values.

Closing Date:

Saturday, 15 Aug 2026

Please note we have an e-Recruitment system. Kindly create a profile and register your CV on this link:

<https://onesuite.tpc.co.tz/Account/Recruitment>

All interested and qualified candidates who do not have access to Employee Self Service or the Internet, may submit their applications to the HR Department Office.

MODE OF APPLICATION

Candidates meeting the requisite qualifications and requirements should submit their applications with a detailed CV, describing how they see themselves qualifying for this position. Please attach copies of your identification, academic certificates, three references, daytime telephone numbers and e-mail addresses. Only shortlisted candidates will be contacted for an interview.

We thank you in advance for showing interest to work at TPC, however if you do not hear from us within 14 days from the closing date of this advert, please consider yourself unsuccessful.

Human Resources Executive Officer, P. O. Box 93, Moshi, Kilimanjaro

Tel: +255272754389

E-mail: tpc.recruitment@tpc.co.tz

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