



EMPLOYMENT OPPORTUNITY

Finance Manager

As an international cooperation enterprise for sustainable development with worldwide operations, the federally owned Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its development-policy objectives.

GIZ is a federally owned enterprise operating worldwide, assisting the German Government in achieving its policy objectives in the field of international cooperation. It offers demand-driven, tailor-made and effective services for sustainable development worldwide. In Tanzania and across the region GIZ supports the Government of the United Republic of Tanzania and the EAC in attaining their development goals. GIZ is seeking to recruit national personnel to support the finance team of its Service Unit in Tanzania.

The Finance Manager position is envisaged to be given the perspective of a longer lasting contract with GIZ.

Duty station: Dar es Salaam

Job location: Band 4

Responsibilities and Tasks

Finance Management

- Advising project managers and their technical teams in financial and administrative issues, incl. management of contracts and financing, compliance, value-for-money as well as financial planning and monitoring
- Support existing projects with their budget planning and cost/expenditure monitoring with SAP (S/4HANA) and MS-Excel and initiate correction of wrong-bookings
- Prepare budgets and project calculations for upcoming projects and during change offers for existing projects.
- Prepare annual financial reports for funders in line with funder requirements using SAP and MS-Excel and handle requests from finance representatives of co-financing donors to allow smooth cooperation
- Support internal and external controls/audits, contract monitoring, contract/receivable clearing, closing projects from a finance perspective, and making sure all relevant project documents are filed
- Quality assessment of administrative functions and regular exchange with HoSu and other Finance Managers of the Service Unit to improve quality and to harmonize/standardize processes
- Providing financial information to the Head of Service Unit (HoSu) related to requests or on a pre-scheduled basis on time
- Close exchange with other finance managers in Tanzania and in other countries of East Africa



Financial contracts

- Monitoring the fund flow related to financing arrangements, monitoring that accountability of financing arrangements is received on time, making sure that audits are initiated and carried out in time
- Coordinate with GIZ Head Office on to solve issues related to international contracts and financing & grant agreements, if necessary

Other contracts

- Contract monitoring (i.e. monitoring of expenditures) for service contracts and making sure contracts are extended on time, if needed

Qualifications and Professional Experience

- University degree in business administration or comparable qualification
- Excellent knowledge of Microsoft, especially MS-Excel
- Experience with an ERP system; SAP S/4HANA is a plus
- 3-5 years of job experience from an audit company, or bank, or from working in the controlling unit of an international company
- Strong attention to details and organizational skills
- Good communication and interpersonal skills
- Fluent in Swahili and English; knowledge of German is a plus.

Applications:

Interested candidates should send applications through: <https://www.fuzu.com/jobs/finance-manager-giz-tz>

Closing date for submission: **22.09.2026**.

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Only shortlisted candidates will be contacted.

GIZ Tanzania is an equal opportunities employer and encourages applications from all qualified and eligible candidates regardless of their gender, origin, religion/belief, disability, or any other minority group.