



Position: Procurement Officer
Reporting To: Senior Procurement Officer
Department: Procurement
Duty Station: Dar es Salaam

Key Responsibilities:

- Manage procurement activities in line with company policies and procedures.
- Source suppliers, obtain quotations, and prepare purchase orders.
- Monitor supplier performance, pricing, quality, and delivery timelines.
- Support cost-saving initiatives and supplier negotiations.
- Maintain procurement records and prepare procurement reports.

Qualifications:

- Bachelor's Degree in Procurement, Supply Chain Management, or a related field.
- 3+ years of relevant experience required.
- CSP/MCIPS or relevant professional certification is an added advantage.
- Strong negotiation, analytical, communication, and organizational skills.

SEND YOUR CV TO EMAIL:

recruitment@gsmgroup.africa, before 05th Sept 2026

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